



# STATE OF CONNECTICUT OFFICE OF GOVERNMENTAL ACCOUNTABILITY

## State Contracting Standards Board

### Draft Minutes

**Friday, April 11, 2014 Meeting of the State Contracting Standards Board  
Office of the Child Advocate Conference Room, 999 Asylum Ave., Hartford, CT**

#### Members Present:

Claudia Baio, Chair – via conference telephone  
Charles W. Casella, Jr., Acting Chair  
Thomas G. Ahneman  
Salvatore Luciano  
Stuart Mahler  
Peter Reilly  
Robert Rinker  
Brenda Sisco  
Roy Steiner

David L. Guay, Executive Director - ex-officio  
Julia K. Lentini Marquis, Chief Procurement Officer – via conference telephone

#### Call to order

Meeting called to order by Acting Chair, Charles Casella at 10:03 A.M.

#### Approve the Minutes of the January 10, 2014 Meeting

Acting Chair Casella entertained a motion to approve the draft January 10, 2014 Board meeting minutes.

Motion made by Salvatore Luciano and seconded by Thomas Ahneman to approve the minutes of the January 10, 2014 Board meeting. All voted in favor.

#### Approve the Minutes of the March 3, 2014 Special Meeting

Acting Chair Casella entertained a motion to approve the draft March 3, 2014 special Board meeting minutes.

Motion made by Thomas Ahneman and seconded by Stuart Mahler to approve the minutes of the March 3, 2014 special Board meeting. All voted in favor.

### Continued consultation on C.G.S. Section 4e-16 (m) with Robert Dakers, Executive Finance Officer for the Office of Policy and Management

Robert Dakers, Executive Finance Officer for the Office of Policy and Management continued discussions from his previous November 2013 and January 2014 attendance at meetings. He discussed and consulted with the Board C.G.S. Section 4e-16(m), and reviewed with the Board the latest draft template for the cost-benefit analysis required by State agencies seeking to let privatization contracts. .

*(m) The Office of Policy and Management, in consultation with the State Contracting Standards Board, shall: (1) Develop policies and procedures, including templates for use by state contracting agencies for the development of a cost-benefit analysis, as described in subsection (b) of this section, and (2) review with each state contracting agency the budgetary impact of any such privatization contract and the need to request budget adjustments in connection with any such privatization contract.*

### Question of whether to support the elimination of C.G.S. Sec. 4e-43

After a presentation of the Department of Administrative Services proposal to eliminate C.G.S. Section 4e-43 at the January 10, 2014 meeting, the Board voted to table whether to support or oppose the proposal to eliminate C.G.S. Section 4e-43 until the February 14, 2014 meeting, which subsequently was canceled due to inclement weather.

The Board received a communication from Andrea Keilty on January 24, 2014 indicating that Department of Administrative Services and the State Insurance Risk Management Board decided not to move forward with the proposal to eliminate C.G.S. Section 4e-43.

Motion was made by Salvatore Luciano and seconded by Brenda Sisco to raise the item from the table and resolve the matter without further action. All voted in favor.

### Review of proposed Legislation concerning the State Contracting Standards Board

Executive Director Guay reviewed the list of legislation he has been tracking on the Board's behalf with the Board. The Board directed that Executive Director Guay continue to track legislation as he has been doing.

### Office and Board Operations

Executive Director Guay reviewed with the Board the current status of the proposed FY15 Budget.

Executive Director Guay reminded the Board of the requirement to file the Statement of Financial Interest with the Office of State Ethics before the end of April.

Executive Director Guay discussed the payment of per diem and mileage expenses for Board members from the FY14 Budget.

### Adjournment

Motion made by Salvatore Luciano and seconded by Stuart Mahler to adjourn. All voted in favor and the meeting was adjourned at 11:10 A.M.

Respectfully submitted: David L. Guay